



## PROPERTY MANAGEMENT AUTHORIZATION

Property Owner \_\_\_\_\_

Service Address \_\_\_\_\_

Property Manager Name & Mailing Address: \_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_, hereby request that the above named  
(Property Owner)  
property manager:

- Be granted inquiry access to billing accounts for the property, past due notices / bills should be sent to me.
  
- Receive past due notices / bills for the property **in place of** myself.

**I understand that as the property owner I am ultimately responsible for any unpaid balances left by tenants and/or service charges incurred while the property is vacant.**

Property Owner Signature: \_\_\_\_\_

Date \_\_\_\_\_